



Research Grant Application

2023

The mission of the Foundation for Health Environments Research (FHER) is to advance the knowledge and effectiveness of those who design healthcare environments by sponsoring research.

Please write your application to contain the sections outlined in this document. The Application Cover Sheet (section I), Budget (section V), Timeline (section VI), and Application Requirement Checklist (section X) can be extracted from this document as fillable forms. For additional details on the FHER grant and application, see the “FHER Grant Application Guidelines 2023”. Incomplete applications may be excluded from consideration.

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I. APPLICATION COVER SHEET

APPLICANT INFORMATION

PROJECT TITLE: _____

PRINCIPAL
INVESTIGATOR: _____

CO-INVESTIGATOR(S): _____

PRIMARY CONTACT: _____

NAME OF
INSTITUTION(S): _____

STREET ADDRESS: _____

CITY: _____

STATE: _____

ZIP: _____

COUNTRY: _____

TELEPHONE: _____

EMAIL: _____

WEBSITE (if applicable): _____

FUNDING REQUEST INFORMATION

Amount requested: \$ _____

Committed match
(if applicable): \$ _____

Tentative/anticipated
match (if applicable): \$ _____

Total research
budget \$ _____

II. ABSTRACT

Please provide an abstract that provides an overview of your research proposal and contains the following sections. Maximum of 350 words.)

Rationale

Research Question(s)

Method

Specific Aim(s)

Significance

III. RESEARCH PROPOSAL

Please provide a brief narrative outlining your proposed research that includes the following sections. Be sure to address the project's anticipated outcomes and potential application to the practice of healthcare or the creation of healthcare environments. Add figures and tables as needed. Include formatted endnotes plus a bibliography. (Maximum of 2,500 words, excluding bibliography.)

- i. Background**
- ii. Purpose**
- iii. Research Methods**
- iv. Expected Outcomes**
- v. Significance**
- vi. Practical Implications**
- vii. Dissemination Plan**

IV. RESEARCHER QUALIFICATIONS

Please provide a brief narrative for principal and co- investigators. List any potential conflicts of interest that may exist. If no conflict exists, please state that, 'The investigator declares that there is no conflict of interest.' (Maximum of 150 words per investigator).

Attach a resume of a maximum of two pages for each investigator.

Name

Role

Researcher Qualifications

V. BUDGET

RESEARCH TITLE:							
PRINCIPAL INVESTIGATOR:		TELEPHONE:					
NAME OF INSTITUTION(S):		EMAIL:					
PROJECT PERIOD:		FAX:					
A. SALARIES AND FRINGE BENEFITS (calculate salaries by using either BILL RATE or % of FTE)							
FIRST AND LAST NAME	TITLE	TOTAL HOURS OR % FTE	RATE	TOTAL WAGES	TOTAL FRINGE	FHER FUNDS	OTHER FUND SOURCES
TOTAL							
B. CONTRACT SERVICES AND SUBCONTRACTORS (if applicable)							
ITEM	DESCRIPTION		TOTAL COST	FHER FUNDS	OTHER FUNDS		
TOTAL							
C. OTHER DIRECT EXPENSES							
TRAVEL EXPENSES	DESCRIPTION		TOTAL COST	FHER FUNDS	OTHER FUNDS		
TOTAL							

D. EQUIPMENT AND SUPPLIES				
ITEM	DESCRIPTION	TOTAL COST	FHER FUNDS	OTHER FUNDS
TOTAL				
E. OTHER DIRECT PROJECT EXPENSES				
ITEM	DESCRIPTION	TOTAL COST	FHER FUNDS	OTHER FUNDS
TOTAL				
TOTAL				
TOTAL DIRECT COSTS = A + B + C + D + E				

VII. RESOURCES & ENVIRONMENT

FACILITIES & OTHER RESOURCES

Identify the facilities to be used (e.g., clinical, computer, office, simulation lab, existing datasets). If appropriate, indicate their capacities, pertinent capabilities, relative proximity, and extent of availability to the project. Describe only those resources that are directly applicable to the proposed work. This information is used to assess organizational resources available to perform or support the effort proposed.

OTHER SUPPORT

Provide any letters of support or institutional commitment for the research project. Describe any additional collaborators, consultants or training that will be a part of the research proposal and include supplementary documentation as needed. Note that it is especially helpful to provide documentation demonstrating access to any research sites and/or datasets.

VIII. ETHICS

Designate if human subjects are involved, and if so, whether the proposed activities meet typical criteria for Institutional Review Board exemption. Applications that involve human subjects must include a 'Protection of Human Subjects' section that addresses the points noted below. Applications that are not proposing human subjects research but will use human data or biological specimens must provide a justification for the claim of no involvement of human subjects.

Requirements and Responsibilities. Research proposals that propose to involve human subjects must address:

1. the risk to subjects
2. the adequacy of protections against risk
3. potential benefits of the research to subjects and others
4. the importance of the knowledge to be gained
5. For clinical trials, data and safety monitoring plan and a data and safety monitoring board for Phase III trials

IX. BIBLIOGRAPHY

Please provide a bibliography in the format of your choice.

X. APPLICATION REQUIREMENTS CHECKLIST

(Please include the completed Application Requirements Checklist with application materials submission)

X	APPLICATION SECTION	COMMENTS
_____	Application Cover Sheet	
_____	Abstract	
_____	Research Proposal	
_____	Background	
_____	Purpose	
_____	Research Methods	
_____	Expected Outcomes	
_____	Researcher Qualifications	
_____	Budget	
_____	Timeline	
_____	Resources & Environment	
_____	Ethics	
_____	Bibliography	
_____	Application Requirements Checklist	